

ta:-	sinS3r-2:2019	ku gù:-25
smy: 30 imin3	2or` :-5 vgR_____	bək nər:- _____
inrl9knl shl:- _____	iv8y:-kMPyBr i4yrl	prl9knl shl:- _____

p&h k&ak	1	2	3	4	5	ku gù
m&v&a gù						
ku gù	5	5	5	5	5	25

p&h:-1 k&ma&l y&gy x&bd p&sd& kri qal i j Gya p&. (5)

- 3L& kekmal&Š&snl yadline__ m&u__ k&e&e Ùm&L&D&sk3opÝ
- kMPyBrna>b2a>j sa2none__ haD&Re__ k&e&e ÙhaD&Re&sof3veÝ
- __Office__ b3n vDRvNDona 3a[3l bar pr Aave&e&e ÙOffice/StartÝ
- se k&rea Dokym&B& qol va ma3e__ Open__ 3uno]pyog 4ay 0e ÙNew/OpenÝ
- ivNDozna m&u y Sk&hne__ D&sk3op__ k&e&e ÙD&sk3op/I p3opÝ

p&h:-2 =B&ka>=B&. (5)

A b

- | | |
|--------------------------|-------------------------------------------|
| 1. Center | A. isl e3 k&rea i qa` ni koip krva |
| 2. Page Number | B. Find |
| 3. Font color | C. isl e3 k&rea i qa` nep&eni v&C&e&qs&va |
| 4. x&bdnes&2va ma3&e&B&U | D. Dokym&B&ma>p&e n&er]meva |
| 5. Copy | E. isl e3 k&rea i qa` no r&g bdl va |

(1- C) (2- D) (3- E) (4- B) (5- A)

p&h:-3 nam i qo. Ù]C&car i q&v (5)

-  FoN3kl r
-  FoN3sa{z
-  nbrlg
-  voLym
-  boLDS3a[l

1. vDRDokyma* [rqa Spid gnl wU dxaRe0e
vDRDokyma> al rqa Spid gnl wU dxaRe0e

2. kMPyBrna> j ewagnej o[xkay t4a SpxIRkay tæxækhe0e
kMPyBrna> j ewagnej o[xkay t4a SpxIRkay tæhaDRe khe0e

3. Start mæne& a wag ma>vheI xkay 0e
Start mæne+ ` wag ma>vheI xkay 0e

4. kMPyBrma> Avaj no Str saw5va> ma3exæo]pyog 4ay 0e
kMPyBrma> Avaj no Str saw5va> ma3evolym no]pyog 4ay 0e

5. Noi3flkæn ivStarma> xA Aave0e
Noi3flkæn ivStarma> volym, bærl, tarlq Anesmy vgeAave0e

6. ksR konkhe0e
3eS3 üSkhY Airyama> nani } wl rqa zbkltl deqay 0etæksR khe0e

1. vDRDokyma> nvo koro Dokyma qol va kya> ivkLpno]pyog 4ay 0?e A
A)New B)Open C)Save
2. vDRDokyma> xBdnl nlccl II I rqa xæl wU dxaRe0e A
A) gæmrnl B) Spid gnl C) A Anæ bllne
3. mo3awagna> kMPyBr k[Aopri&g isS3m cl ave0e C
A) Linux B)Unix C) Windows
4. Dokyma ma> tarlq Anesmy]meva> kya> 3u no]pyog 4ay 0e A
A) Date & Time B) Drop cap C) Find
5. વિડો દ્વારા અગાઉથી જ પસંદ કરાયેલ વિકલ્પોને શું કહે 0e A
A) iDfoL3 isl læxn B) ivkLp C) isl læxn

Best Of Luck