Date:- 26-10-18   Marks:- 40
Std:- V   Time:- 2hr

Q-1   MCQS.   [5]

1. **Mainframe computers were first developed by IBM.**

   [a]   **Dell**   [b]   **Sony**   [c]   **IBM**   [d]   **Intel**

2. **Calendar, clock, currency, picture puzzles are the examples of gadgets.**

   [a]   **wallpaper**   [b]   **gadgets**   [c]   **games**   [d]   **screen saver**

3. **Desktop background is also known as wallpaper.**

   [a]   **gadgets**   [b]   **wallpaper**   [c]   **screen saver** [d]   **game**

4. **UNIVAC-I was invented in the year 1951.**

   [a]   **UNIVAC-I**   [b]   **Mark-I**   [c]   **Abacus**   [d]   **Pascaline**

5. **Tic Tac Toe is a game.**

   [a]   **wallpaper**   [b]   **screen saver** [c]   **game**   [d]   **gadgets**

6. **Mark-I is the first automatic digital computer.**

   [a]   **Pascaline**   [b]   **Different Engine** [c]   **Mark-I**   [d]   **Abacus**

7. **Upper case means upper letters.**

   [a]   **small**   [b]   **capital**   [c]   **upper**   [d]   **lower**

8. **When you draw a shaped Format tab automatically appears on the Ribbon.**

   [a]   **Home**   [b]   **Format**   [c]   **none of these** [d]   **Image**

9. **Microsoft Word is a part of Microsoft office package.**

   [a]   **office**   [b]   **Power Point** [c]   **Windows**   [d]   **Word**

10. **Shapes command is present in Illustrations .**

    [a]   **Text**   [b]   **Table**   [c]   **Illustrations** [d]   **Ribbon**

Q-2[A] Fill in the blanks.   [5]

   [Toggle, Windows 8.1, Icons, INTEL, context, Supercomputers,1822, China, Pascaline,

      Microcomputer]

1. **Abacus was developed by China.**

2. **Windows 8.1 is an operating system.**

3. **The Difference Engine was invented in the year 1822.**

4. **Icons are the small pictures that represent a file, folder or a program.**

5. **Personal Computer are also called Microcomputer.**

6. **Supercomputers are the world's larges and fastest computer.**

7. **The shortcut menu that appears on right – clicking the mouse is called context menu.**

8. **Pascaline is also known as adding machine.**

9. **Gordon Moore and Robert Noyce are the founder of INTEL.**

10. **Toggle Change Case option reverse the existing case of the text.**

   [B] True or False.   [5]

1. PCs were introduced in 1984. **F**

2. As you switch on a tablet, the opening screen appears. **T**

3. Word Art is used to insert attractive text in a document. **T**

4. Shapes are group of readymade shapes. **T**

5. Microcomputers are also known as minicomputer. **F**

6. Gadgets are not available in Windows 8.1. **T**

7. Cropping means to cut off the part of the picture. **T**

8. Word is used to insert picture in a document. **F**

9. Different symbols can be inserted using Insert tab. **T**

10. Clip art is a gallery of ready-made picture. **T**

Q-3[A]Match the following. [5]

1. Abacus	[D]	[a]	It capitalises the first character in the sentence
2. Sentence Case	[C]	[b]	It convert all the selected characters to lowercase
3. UNIVAC-I	[G]	[c]	It converts the text to uppercase
4. Toggle case	[F]	[d]	3000BC
5. Upper case	[A]	[e]	1944
6. Napier Bone	[I]	[f]	It reverses the exiting case of the text
7. Lower case	[B]	[g]	1951
8. Analytical Engine	[H]	[h]	1837
9. Capital each word	[J]	[i]	1617
10. Mark- I	[E]	[j]	It capitalise the first character of every word

[B] Give two example of the following. [3]

1. Desktop Background

A. Screen Saver   Wallpaper

2. Screen saver

A. Picture   Graphics

3. Windows 8.1 game

A. Bubble Shooter   Tic Tac Toe

Q-4[A] Short answer questions [5]

1. What is the use of crop command?

A. Crop means to cut off the part of the picture.

2. What is an operating system?

A. An operating system is a system software that acts as an interface between the computer hardware and the user.

3. Name the first general purpose computer.

A. The first general purpose computer is Analytical Engine.

4. What is embedded computer?

A. Embedded computer is a small computer fixed inside a machine to perform a particular task.

5. What is the use of control panel?

A. Control panel has special tools that are used to change the way Windows looks and behave.

[B] Write the difference between the following. [6]

1. Stretching and Resizing

A. Resizing makes a picture smaller or larger and Stretching makes a picture longer
   Or broader.

2. Personal computer and Minicomputer

A. Personal computers are faster than the earlier ones and are also cheaper and
   smaller in size. Minicomputers are bigger in size than Microcomputer.

3. Footnote and Endnote

A. Footnote and Endnote are inserted in a document to explain comment or provide
   References for the text in a document.

Q-5 Write the steps to perform the following. [any three] [6]

1. Inserting Word Art

A. To insert Word art – step-1. click the insert tab on the ribbon. Step-2. click word art
   From the text group. Step – 3. select the style of your choice.

2. Inserting Symbols

A. To insert Symbols – step -1. place the cursor where you want to insert the Symbols
   Step-2. click the insert tab. Step-3. click Symbol from the Symbols group. Step -4.
   Select the Symbol you require.

3. Write the steps to adjust the system volume.

A. To adjust the system volume- step-1. open the control panel and click the hardware
   And sound. Step-2. click adjust system volume from the sound option. Step-3. now, drag
   the slider to adjust the volume of the system.

4. Write the steps to change the Windows colour.

A. To change the Windows colour – step-1. Right click at the empty area on the desktop
   And click personalize. Step -2. click the colour option. Step-3. select any colour of your
   choice. Step -4. click save changes.